

JASPER-TROUPSBURG CENTRAL SCHOOL DISTRICT

January 10, 2018

January 10, 2018

Regular Meeting

Members Present –

Administration -

Michael A. Mead, Superintendent
Christopher D. Parker, 7-12 Principal
LeeAnne C. Herold, Elementary Principal

Andrew Cornell, President
Robert Lemay, Vice President-Absent
Lisa Tracy
Andrew S. Butler-Absent
Keith Kraus
Jodi VanGorden
Chad Groff

Others –

Melinda S Morgan, District Clerk
Theresa McKenna, Business Manager
Bonnie Williams
Russ Williams
Jessica Mitchell

The meeting was held at the elementary school building and called to order by President, Andrew Cornell at 6:00 pm. The Pledge of Allegiance was done.

AGENDA CHANGES- None

PUBLIC PARTICIPATION –None

COMMUNICATIONS –A notice was received from Tetra Tech stating that they donated six geese to impoverished families around the world in the name of Jasper-Troupsburg Central School District instead of handing out Christmas gifts. A thank you card was received thanking the Board for flowers and support from the Lewis family.

CONSENT AGENDA ITEMS:

A motion was made by Chad Groff seconded by Keith Kraus and carried to approve the consent agenda items.

The vote was 5-yes, 0-no.

CONSENT AGENDA MINUTES:

A motion was made by Jodi VanGorden seconded by Keith Kraus and carried to approve the following minutes:

- Minutes of the December 13, 2017 Regular meeting
- Minutes of the December 13, 2017 Executive session

The vote was 5-yes, 0-no.

JASPER-TROUPSBURG CENTRAL SCHOOL DISTRICT

January 10, 2018

CONSENT AGENDA FINANCE:

A motion was made by Lisa Tracy seconded by Chad Groff and carried to approve the following consent agenda items for finance:

- Approval of Warrants
- Approval of Treasurer's Report
- Review of Budget & Revenue Status Reports
- Approval of Extra-Curricular Accounts

The vote was 5-yes, 0-no.

CONSENT AGENDA: PERSONNEL

A motion was made by Keith Kraus seconded by Jodi VanGorden and carried to approve the following consent agenda items for personnel:

Resolution:

Based upon the recommendation of the Superintendent of Schools, be it resolved that the Board of Education approves Mrs. Michelle Nicoloff as a substitute teacher retro-actively effective January 2, 2018.

Resolution:

Based upon the recommendation of the Superintendent of Schools, be it resolved that the Board of Education approves an amendment to the Director of Transportation Memorandum of Understanding Agreement for 2017-2018 between Mr. Robert M. Cornish and the Jasper-Troupsburg CSD, retro-actively effective December 1, 2017 (pro-rated)

Resolution:

Based upon the recommendation of the Superintendent of Schools, be it resolved that the Board of Education approves the resignation of Ms. Tonya Cornish as a bus driver retro-actively effective January 2, 2018.

Resolution:

Based upon the recommendation of the Superintendent of Schools, be it resolved that the Board of Education approves Ms. Tonya Cornish as a substitute support staff addition retro-actively beginning January 2, 2018.

Resolution:

Based upon the recommendation of the Superintendent of Schools, be it resolved that the Board of Education approves the following rates for support staff substitutes, retro-actively effective January 1, 2018 in compliance with minimum wage legislation, unless otherwise superseded by the support staff contract:

- School Bus Monitors: \$10.40 per hour
- All other Support Staff Substitutes \$10.40 per hour

JASPER-TROUPSBURG CENTRAL SCHOOL DISTRICT

January 10, 2018

Resolution:

Based upon the recommendation of the Superintendent of Schools, be it resolved that the Board of Education approves the following rates for substitute teachers based upon a 7.5 hour day in compliance with minimum wage legislation (\$10.40 per hour), retro-actively effective January 1, 2018, unless otherwise superseded by the teachers' contract:

- | | |
|----------------------------|--|
| 1. Uncertified teacher sub | \$78.00 |
| 2. Certified teacher sub | \$85.00 |
| 3. Extended teacher sub | |
| a) Days 1-5 | \$85.00 |
| b) Days 6-30 | \$88.00 |
| c) Days 31+ | 1/200 th of starting salary |

Resolution:

Based upon the recommendation of the Superintendent of Schools, be it resolved that the Board of Education approves Mrs. Kristy Tompkins as a teacher mentor to Ms. Tonya Cornish, retro-actively effective to January 2, 2018

Resolution:

Based upon the recommendation of the Superintendent of Schools, be it resolved that the Board of Education approves the resignation of Mrs. Patricia Cornish as a cleaner, for the purposes of retirement, effective June 29, 2018.

Resolution:

Based upon the recommendation of the Superintendent of Schools, be it resolved that the Board of Education approves the resignation of Mrs. Sharon Erskine as a cleaner, for the purposes of retirement, effective June 29, 2018.

Resolution:

Based upon the recommendation of the Superintendent of Schools, be it resolved that the Board of Education approves the following appointment to the below extracurricular position for the remainder of the 2017-18 academic year, retro-actively beginning January 2, 2018 and ending June 30, 2018:

- Mrs. Angela Leach-Yearbook Advisor retro-actively beginning January 2, 2018 and ending June 30, 2018.

The vote was 5-yes, 0-no.

CONSENT AGENDA: ACTION ITEMS:

A motion was made by Jodi VanGorden seconded by Lisa Tracy and carried to approve the following Consent Agenda Action items:

- Approval of the IRS Mileage Reimbursement Rate

Resolution:

Based upon the recommendation of the Superintendent of Schools, be it resolved that the Board of Education approves the District mileage reimbursement rate at the new 2018 IRS

JASPER-TROUPSBURG CENTRAL SCHOOL DISTRICT

January 10, 2018

Mileage Rate of \$0.545 per mile for the remainder of the 2018 calendar year, retro-actively effective January 1, 2018.

- Approval of Bond Resolution Authorizing General Obligation Bonds to Finance Certain Capital Improvements Consisting of Construction and Reconstruction of School Buildings and Facilities, Authorizing the Issuance of Bond Anticipation Notes in Contemplation thereof, the Levy of Taxes in Annual Installments in Payment thereof, the Expenditure of such sums for such purpose, and determining other matters in connection therewith.

Resolution:

Based upon the recommendation of the Superintendent of Schools, be it resolved that the Board of Education approves the following Capital Improvement Project Financing Bond resolution:

BOND RESOLUTION DATED JANUARY 10, 2018 OF THE BOARD OF EDUCATION OF THE JASPER-TROUPSBURG CENTRAL SCHOOL DISTRICT AUTHORIZING GENERAL OBLIGATION BONDS TO FINANCE CERTAIN CAPITAL IMPROVEMENTS CONSISTING OF CONSTRUCTION AND RECONSTRUCTION OF SCHOOL BUILDINGS AND FACILITIES, AUTHORIZING THE ISSUANCE OF BOND ANTICIPATION NOTES IN CONTEMPLATION THEREOF, THE LEVY OF TAXES IN ANNUAL INSTALLMENTS IN PAYMENT THEREOF, THE EXPENDITURE OF SUCH SUMS FOR SUCH PURPOSE, AND DETERMINING OTHER MATTERS IN CONNECTION THEREWITH.

WHEREAS, the qualified voters of the Jasper-Troupsburg Central School District, New York, at a special meeting of such voters duly held on December 13, 2017, duly approved a proposition authorizing the levy of taxes to be collected in installments, in the manner provided by the Education Law, for the class of objects or purposes hereinafter described; and

WHEREAS, the Board of Education, acting as lead agency under the State Environmental Quality Review Act and the applicable regulations promulgated thereunder ("SEQRA"), has completed its environmental review and, on September 13, 2017, has duly adopted a negative declaration and has determined that the implementation of the unlisted action as proposed will not result in any significant adverse environmental impacts; now therefore

BE IT RESOLVED BY THIS BOARD OF EDUCATION AS FOLLOWS:

Section 1. The Jasper-Troupsburg Central School District shall undertake certain capital improvements to the School District's existing school buildings and facilities, as more particularly described in Section 3 hereof, and as generally outlined to and considered by the voters of the School District at a special voter meeting on December 13, 2017.

JASPER-TROUPSBURG CENTRAL SCHOOL DISTRICT

January 10, 2018

Section 2. The Jasper-Troupsburg Central School District is hereby authorized to issue its General Obligation Serial Bonds in the aggregate principal amount of not to exceed \$3,060,000, pursuant to the Local Finance Law of New York, in order to finance the class of objects or purposes described herein, and such amount is hereby appropriated therefor.

Section 3. The class of objects or purposes to be financed pursuant to this resolution (hereinafter referred to as “purpose”) is certain capital improvements consisting of construction and reconstruction of school buildings and facilities within the School District (each such building being a class “A” (fireproof and certain fire resistant) building as defined in Subdivision 11 of Paragraph a of Section 11.00 of said Local Finance Law), site improvements, and the acquisition of certain original furnishings, equipment, and apparatus and other incidental improvements required in connection therewith for such construction and school use.

Section 4. It is hereby determined and declared that (a) the aggregate maximum cost of said purpose, as estimated by the Board of Education, is \$3,720,000; and (b) the Jasper-Troupsburg Central School District’s plan to finance the cost of said purpose is (i) to provide \$660,000 from the existing capital reserve fund for such costs; and (ii) to provide up to \$3,060,000 from funds raised by the issuance of said Bonds and the Bond Anticipation Notes hereinafter referred to; and (c) no money has heretofore been authorized to be applied to the payment of the cost of said purpose.

Section 5. It is hereby determined that the purpose is one of the class of objects or purposes described in Subdivision 97 of Paragraph a of Section 11.00 of the Local Finance Law, and that the period of probable usefulness of said purpose is thirty (30) years.

Section 6. The Jasper-Troupsburg Central School District is hereby authorized to issue its Bond Anticipation Notes in the aggregate principal amount of not to exceed \$3,060,000, and is hereby authorized to issue renewals thereof, pursuant to the Local Finance Law of New York in order to finance the purpose in anticipation of the issuance of the above described Bonds.

Section 7. It is hereby determined and declared that (a) there are presently no outstanding Bond Anticipation Notes issued in anticipation of the sale of said Bonds, (b) the Bond Anticipation Notes authorized hereby shall mature within one year of the date of issuance thereof or such longer term as may be desired in accordance with the provisions of the Local Finance Law, (c) the Bond Anticipation Notes authorized hereby are not issued in anticipation for Bonds for an assessable improvement, and (d) current funds will be provided prior to the issuance of the Bonds or Bond Anticipation Notes herein authorized, to the extent, if any, required by Section 107.00 of the Local Finance Law.

Section 8. It is hereby determined and declared that the Jasper-Troupsburg Central School District reasonably expects to reimburse the general fund, or such other fund as may be utilized, not to exceed the maximum amount authorized herein, from the proceeds of the obligations authorized hereby for expenditures, if any, from such fund that may be made for the

JASPER-TROUPSBURG CENTRAL SCHOOL DISTRICT

January 10, 2018

purpose prior to the date of issuance of such obligations. This is a declaration of official intent under Treasury Regulation §1.150-2.

Section 9. The faith and credit of the Jasper-Troupsburg Central School District, New York, are hereby irrevocably pledged for the payment of the principal of and interest on such Bonds and Bond Anticipation Notes as the same respectively become due and payable. An annual appropriation shall be made in each year sufficient to pay the principal of and interest on such obligations becoming due and payable in such year. There shall annually be levied on all taxable real property of said School District, a tax sufficient to pay the principal of and interest on such obligations as the same become due and payable.

Section 10. The power to further authorize the sale and issuance of said Bonds and Bond Anticipation Notes and to prescribe the terms, form and contents of said Bonds and Bond Anticipation Notes, subject to the provisions of this resolution and the Local Finance Law of New York, including without limitation, the authority to determine whether to accept bids electronically to the extent allowed by Section 58.00 of the Local Finance Law, the consolidation with other issues, the determination to issue Bonds with substantially level or declining annual debt service, all contracts for, and determinations with respect to credit or liquidity enhancements, if any, and to sell, issue and deliver said Bonds and Bond Anticipation Notes, subject to the provisions of this resolution and Local Finance Law, is hereby delegated to the President of the Board of Education or to the Vice President of the Board in the event of the absence or unavailability of the President. The President of the Board of Education, Vice President and the District Clerk are hereby authorized to sign by manual or facsimile signature any Bonds and Bond Anticipation Notes issued pursuant to this resolution, and are hereby authorized to affix to such Bonds and Bond Anticipation Notes the corporate seal of the School District and to attest the same. The President of the Board of Education is additionally authorized (but not required) to execute and deliver a financing agreement with the Dormitory Authority of the State of New York and any other agreements and documents necessary to accomplish a financing, all as may be determined in the discretion of the President of the Board of Education.

Section 11. This resolution, or a summary hereof, shall be published in full by the District Clerk of the School District together with a notice in substantially the form

Section 12. This resolution shall take effect immediately upon its adoption.

- Approval of First Reading of a Policy #7697 for the Dignity for Students Act (DASA)

Resolution:

Based upon the recommendation of the Superintendent of Schools, be it resolved that the Board of Education approves the first reading for the Policy #7697: Dignity for Students Act (DASA).

The vote was 5-yes, 0-no.

JASPER-TROUPSBURG CENTRAL SCHOOL DISTRICT

January 10, 2018

DISCUSSION ITEMS:

ADMINISTRATIVE REPORTS:

- Mr. Parker reported that the January 2018 Regents schedule is set with students scheduled for exams the week of January 22, 2018. He reviewed the fund balances in the Extra-Curricular Student Council account and the FFA account. MAP Assessments are scheduled for the week of January 16 in ELA and Math. Professional development with CSLO through Erie 1 BOCES on January 30, 2018. Brittany Thoma, facilitator, will be training personnel on Office 365, OneDrive and Notebook.
- Ms. Herold reported that the JT Spelling Bee will be held on February 2nd during the morning program and two students will represent JT in Corning at the Regional Spelling Bee on St. Patrick's Day. Nancy Wyant and Melissa Peters are facilitating the practices and have taken the lead on all preparations and paperwork related to the Spelling Bee. The following students will be participating in All County Solo Festival try outs: Natalie Cornell, Faith Sherer, Kahley Stuart, Julia Benton, and Lauren Ross. NWEA MAP testing will be January 16-19 for K-3 and January 22-25 for 4-6. Assessment results will be used on the Superintendent's Conference day so that teachers can plan instruction in the ELA and Math focus standards leading up to state testing.
- Ms. McKenna handed out a fund balance report to the Board. She has applied for grants for a dishwasher for the elementary cafeteria and double oven for the high school cafeteria. Christopher Sutton, TST BOCES, will be completing the internal audit on extra-curricular funds in February. The appraisal company will be in January 26th to start the appraisal.

REVIEW OF OLD ITEMS OR ITEMS TO ADD:

- Capital Project update – There will be a meeting with LaBella on January 17, 2018.
- Athletic Gate Report- It was asked to review charging admission for the modified sports.

PUBLIC FOLLOW-UP- None

A motion was made by Chad Groff seconded by Keith Kraus and carried to leave the regular meeting and go into executive session for CPSE, CSE, and 504 recommendations at 6:30 pm. The vote was 5-yes, 0-no.

A motion was made by Keith Kraus seconded by Lisa Tracy and carried to leave the executive session for CPSE, CSE and 504 recommendations and return to the regular meeting at 6:32 pm. The vote was 5-yes, 0-no.

A motion was made by Keith Kraus seconded by Jodi VanGorden and carried to leave the regular meeting and go into a Proposed Executive session, Subject to Board Approval for Personnel and Negotiations to Discuss the Employment History of Specific Personnel for Matters Leading to the Appointment, Employment, Dismissal and/or Removal of Specific Personnel at 6:33 pm
The vote was 5-yes, 0-no.

JASPER-TROUPSBURG CENTRAL SCHOOL DISTRICT

January 10, 2018

A motion was made by Lisa Tracy seconded by Jodi VanGorden and carried to leave the Proposed Executive session, Subject to Board Approval for Personnel and Negotiations to Discuss the Employment History of Specific Personnel for Matters Leading to the Appointment, Employment, Dismissal and/or Removal of Specific Personnel and go back into the regular meeting at 7:32 pm.

The vote was 5-yes, 0-no.

A motion was made by Keith Kraus seconded by Chad Groff and carried to adjourn the meeting at 7:32 pm.

The vote was 5-yes, 0-no.

Respectfully Submitted,

Melinda S Morgan

*Melinda S. Morgan
District Clerk*