

# JASPER-TROUPSBURG CENTRAL SCHOOL DISTRICT

January 20, 2021

January 20, 2021

Regular Meeting-Zoom

Members Present -

Administration -

LeeAnne H. Jordan, Superintendent  
Dawn J. Shanks, 7-12 Principal  
Jane M. Hall, Elementary Principal

Keith Kraus, President  
Jodi M. VanGorden, Vice President  
Andrew Butler  
Chad C. Groff  
Amy Aldrich  
Jason Hayes  
Andrew Cornell

Others – Zoom

Melinda S Morgan, District Clerk  
Gay Fairbrother, Interim Business Administrator  
Nancy Wyant  
Jean Green  
Riley Meehan  
Jordan Meehan  
Chere Troxel  
Sue Flint  
Patti Gross

The meeting was held on Zoom and called to order by President, Keith Kraus at 6:01 pm. The Pledge of Allegiance was done.

*AGENDA CHANGES:* Approval of Superintendent's contract was added.

*PUBLIC PARTICIPATION* –None

*COMMUNICATIONS* –Letter was received from the Ronald McDonald House Charities of Rochester thanking the elementary school for the donation of \$362 on December 29, 2020.

*INSTRUCTIONAL COACH UPDATE BY NANCY WYANT:* Nancy updated the Board on what she has been working on as an instructional coach. She has been mentoring first and second year teachers; she has been doing walk through in classrooms; West Ed planning and training; iReady testing, scheduling and administration; collaborative menus; Thinking maps and Seven Habits trainings; working with the Lighthouse team and the Instructional Leadership teams; individualized study halls for struggling students; monthly kid talks; best practices in writing constructed responses; data binder organization; and meeting with Sara Melita from NYSED Field Support Team.

*CONSENT AGENDA: MINUTES*

A motion was made by Jodi VanGorden seconded by Amy Aldrich and carried to approve the following consent agenda items for minutes:

- Minutes of the December 9, 2020 regular meeting

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- Minutes of the December 9, 2020 executive meeting
- Minutes of the December 16, 2020 regular meeting
- Minutes of the December 16, 2020 executive meeting
- Minutes of the January 6, 2021 regular meeting
- Minutes of the January 6, 2021 executive meeting

The vote was 7-yes, 0-no.

## *CONSENT AGENDA: PERSONNEL:*

A motion was made by Amy Aldrich seconded by Andrew Cornell and carried to approve the following consent agenda items for personnel:

### Resolution:

Based upon the recommendation of the Superintendent of Schools, be it resolved that the Board of Education approves Ms. Elizabeth Carlineo as a Long-Term substitute teacher to fill the position previously held by Mrs. Jane Hall retroactive to January 4, 2021.

### Resolution:

Based upon the recommendation of the Superintendent of Schools, be it resolved that the Board of Education approves Ms. Jordan Meehan as a Long-Term substitute teacher to fill the parental leave of Mrs. Nichole Button retroactive to January 19, 2021.

### Resolution:

Based upon the recommendation of the Superintendent of Schools, be it resolved that the Board of Education approves Ms. Riley Meehan as a Long-Term substitute teacher to fill the parental leave of Mrs. Sierra McCaig.

### Resolution:

Based upon the recommendation of the Superintendent of Schools, be it resolved that the Board of Education approves the following individual as a substitute teacher:

- Ms. Riley Hunt

### Resolution:

Based upon the recommendation of the Superintendent of Schools, be it resolved that the Board of Education approves the following individual as a support staff substitute:

- Ms. Riley Hunt

### Resolution:

Based upon the recommendation of the Superintendent of Schools, be it resolved that the Board of Education approves Mrs. Tracy Fleet as Varsity Girls' Basketball Coach.

### Resolution:

Based upon the recommendation of the Superintendent of Schools, be it resolved that the Board of Education accepts the resignation of Mrs. Ellen Zver, as a teacher aide, for the purposes of retirement effective June 30, 2021.

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## Resolution:

Based upon the recommendation of the Superintendent of Schools, be it resolved that the Board of Education accepts the resignation of Ms. Sonya Hoaglin, as a teacher aide, effective June 30, 2021.

## Resolution:

Be it resolved that the Board of Education approves a Memorandum of Understanding with Mrs. LeeAnne H. Jordan for January 1, 2021- June 30, 2021

The vote was 7-yes, 0-no.

## *CONSENT AGENDA: ACTION ITEMS:*

A motion was made by Jodi VanGorden seconded by Jason Hayes and carried to approve the following consent agenda items for action:

- Approval and Adoption of the 2021-2022 Budget Preparation Calendar

## Resolution:

Based upon the recommendation of the Superintendent of Schools, be it resolved that the Board of Education approves and adopts the 2021-2022 budget preparation calendar.

- Approval to Adopt the Revised Corrective Action Plan for Financial Statements, Management Letter and Extra-Classroom Audit

## Resolution:

Based upon the recommendation of the Superintendent of Schools, be it resolved that the Board of Education approves and adopts the revised corrective action plan for financial statements, management letter and extra-classroom audit for the 2019-20 school year, as presented.

- Approval to Amend the Board of Education Meeting Calendar

## Resolution:

Based upon the recommendation of the Superintendent of Schools, be it resolved that the Board of Education approves and adopts the amended Board of Education meeting calendar, including moving the April 14<sup>th</sup> regular meeting to April 21<sup>st</sup> at 6:00 pm.

- Acceptance of monetary donation from Marsh Hill Energy to the JTFFA

## Resolution:

Based upon the recommendation of the Superintendent of Schools, be it resolved that the Board of Education approves a monetary donation in the amount of \$4500 from Marsh Hill Energy to the JTFFA.

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- Adoption of Revised Parents' Bill of Rights for Data Privacy and Security

## Resolution:

Based upon the recommendation of the Superintendent of Schools, be it resolved that the Board of Education approves and adopts the revised Parents' Bill of Rights for Data Privacy and Security, which sites a change from the outdated ED-1 schedule to the updated LGS-1 schedule.

The vote was 7-yes, 0-no.

## *DISCUSSION ITEMS*

### *ADMINISTRATIVE REPORTS:*

Mrs. Jordan reported that the Board received a thank you card from Irene Bullock and family for the flowers. The district will be using BOCES labor relations for renewal contract with JTTA this year. Dawn Shanks and Danielle Kropp are looking at schedules to enable all students to come back to in-person learning. The open gym is rolling and all protocols are in place. Working on getting sports complex ready for spring sports, need to address light and water at the concession stand issues. She welcomed Riley and Jordan Meehan as long-term substitutes.

Mrs. Hall reported that on January 7, Matt Miller did Leader in Me training. On January 12, the Lighthouse team had training. She participated in interviews for Reading teacher and bus mechanic. Grade level team meetings are taking place. MAPS testing will be from today through January 29. January 28<sup>th</sup> will be virtual family Bingo. The marking period will end on January 29 with report cards going out the first week of February. The elementary also collected 70 pounds of pop tabs for the Ronald McDonald House.

Mrs. Shanks reported that the first two days on the job have been busy. She has had individual meetings with seven teachers. She commented on how great and respectful the students are and it is easy to see that they have connections with the staff. She spent some time in classrooms during classes. She wanted to thank Nancy Wyant for her help.

Mrs. Fairbrother presented the first budget presentation. The budget calendar was approved tonight. She went over tax levy limits, the tax cap is due March 1, 2021. She reviewed the retirement system costs for ERS and TRS. She provided a spreadsheet on the health insurance costs. There will be a two-month health insurance holiday during July and August. She is keeping budget lines flat for utilities for now. She provided 2021-2022 Debt Service budget estimates. She also provided information on the bus leases.

### *REVIEW OF OLD ITEMS OR ITEMS TO ADD:*

- Capital Project Timeline-The vote has been pushed back to December 2021. Pilots are moving forward but at a slow pace, so revenues are pushed out a year. Mrs. Jordan met with LaBella and looking at wash bays at bus garage. (This would be aid able if a part of the existing building). Some items may not be able to wait to be fixed in a capital project. The Smart Bond money could be used for some items like the security cameras and wiring. The sewer issues will have to addressed.

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*PUBLIC FOLLOW-UP* –Riley and Jordan Meehan thanked the Board on appointing them as long-term substitutes. Jean Green thanked the Board for allowing the open gym for the students. The kids are really excited and happy. She also thanked them for considering resuming the five-day schedule with in-person learning. Many of the students have not had the opportunity to see their classmates and socialize.

A motion was made by Chad Groff seconded by Amy Aldrich and carried to leave the regular meeting and go into executive session for CPSE, CSE and 504 recommendations at 6:58 pm. The vote was 7-yes, 0-no.

A motion was made by Jodi VanGorden seconded by Andrew Cornell and carried to leave the executive session for CPSE, CSE, and 504 recommendations and return to the regular meeting at 6:59 pm. The vote was 7-yes, 0-no.

A motion was made by Amy Aldrich seconded by Jodi VanGorden and carried to leave the regular meeting and go into executive session, subject to Board approval, for Personnel and Negotiations to Discuss the Employment History of Specific Personnel for Matters Leading to the Appointment, Employment, Dismissal and/or Removal of Specific Personnel at 6:59 pm. The vote was 7-yes, 0-no.

A motion was made by Chad Groff seconded by Jodi VanGorden and carried to leave the executive session, subject to Board approval, for Personnel and Negotiations to Discuss the Employment History of Specific Personnel for Matters Leading to the Appointment, Employment, Dismissal and/or Removal of Specific Personnel and return to the regular meeting at 7:40 pm. The vote was 7-yes, 0-no.

A motion was made by Amy Aldrich seconded by Andrew Cornell and carried to adjourn the meeting at 7:41 pm. The vote was 7-yes, 0-no.

*Respectfully Submitted,*

*Melinda S Morgan*

*Melinda S Morgan  
District Clerk*