

JASPER-TROUPSBURG CENTRAL SCHOOL DISTRICT

March 7, 2018

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Regular Meeting

Members Present –

Administration -

Michael A. Mead, Superintendent
Christopher D. Parker, 7-12 Principal-Absent
LeeAnne C. Herold, Elementary Principal

Andrew Cornell, President
Robert Lemay, Vice President
Lisa Tracy
Andrew S. Butler-Absent
Keith Kraus
Jodi VanGorden
Chad Groff

Others –

Melinda S Morgan, District Clerk
Theresa McKenna, Business Manager
Bonnie Williams
Russ Williams
Scott Helgeland
Christopher Sutton
Gregory Elliott

The meeting was held at the junior/senior high school building and called to order by President, Andrew Cornell at 6:00 pm. The Pledge of Allegiance was done.

AGENDA CHANGES- Additions to item #19

PUBLIC PARTICIPATION –None

COMMUNICATIONS –None

PRESENTATION BY CHRISTOPHER SUTTON, TST INTERNAL AUDITOR, ON THE EXTRA-CURRICULAR ACTIVITIES AUDIT

PRESENTATION BY GREGORY ELLIOTT, GST BOCES, ON THE FREE BREAKFAST AND LUNCH PROGRAM

CONSENT AGENDA ITEMS:

A motion was made by Robert Lemay seconded by Keith Kraus and carried to approve the consent agenda items.

The vote was 6-yes, 0-no.

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CONSENT AGENDA MINUTES:

A motion was made by Jodi VanGorden seconded by Chad Groff and carried to approve the following minutes:

- Minutes of the February 15, 2018 Regular meeting
- Minutes of the February 15, 2018 Executive session

The vote was 6-yes, 0-no.

CONSENT AGENDA FINANCE:

A motion was made by Lisa Tracy seconded by Keith Kraus and carried to approve the following consent agenda items for finance:

- Approval of Warrants
- Approval of Treasurer's Report
- Review of Budget & Revenue Status Reports
- Approval of Extra-Curricular Accounts

The vote was 6-yes, 0-no.

CONSENT AGENDA: PERSONNEL

A motion was made by Chad Groff seconded by Jodi VanGorden and carried to approve the following consent agenda items for personnel:

Resolution:

Based upon the recommendation of the Superintendent of Schools, be it resolved that the Board of Education approves the following individual as a substitute teacher:

- Mrs. Tracey McCaig

Resolution:

Based upon the recommendation of the Superintendent of Schools, be it resolved that the Board of Education approves the following individual as a support staff substitute:

- Mrs. Tracey McCaig

Resolution:

Based upon the recommendation of the Superintendent of Schools, be it resolved that the Board of Education accepts and approves the resignation of Ms. Danielle Falzarano as Student Council Advisor retro-actively effective to February 26, 2018.

Resolution:

Based upon the recommendation of the Superintendent of Schools, be it resolved that the Board of Education accepts and approves the resignation of Ms. Danielle Falzarano as an English teacher effective June 30, 2018.

The vote was 6-yes, 0-no.

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CONSENT AGENDA: ACTION ITEMS:

A motion was made by Lisa Tracy seconded by Jodi VanGorden and carried to approve the following Consent Agenda Action items:

- Approval of the Internal Audit Report regarding Extra-Curricular Accounts and the Corrective Action Plan associated with the Report Findings.

A motion was made by Robert Lemay seconded by Keith Kraus and carried to amend the recommended implementation timeframe to be Spring 2018 not Spring 2017.

The vote was 6-yes, 0-no.

Resolution:

Based upon the recommendation of the Superintendent of Schools, be it resolved that the Board of Education approves the Internal Audit of Extra Classroom Activities for 2017-2018 and the Corrective Action Plan.

- Approval for Superintendent of Schools to Attend a Two Day Workshop for the Thought Leadership Summit in Fairport, NY on March 22 and 23, 2018.

Resolution:

Be it resolved that the Board of Education approves the Superintendent of Schools to attend the Thought Leadership Summit in Fairport, NY on March 22 and 23, 2018 with the District paying and/or reimbursing for any reasonable associated costs per contract.

- Recommendation for Sports Personnel for 2018 Spring Athletics.

Resolution:

Based upon the recommendation of the Superintendent of Schools, be it resolved that the Board of Education approves the following personnel for 2018 Spring athletics:

- Gail Essigmann -Track events/scorekeeper
- Marci McCaffery -Baseball Pitch Counter/Scorekeeper
- Michelle Kizis-Jackson -Softball Scorekeeper
- LeeAnne Herold -Varsity Softball Scorekeeper
- Kali Muhleisen -Modified Track Coach

- Recommendation of School Volunteers for Spring 2018 Athletics.

Resolution:

Based upon the recommendation of the Superintendent of Schools, be it resolved that the Board of Education approves the following volunteers for 2018 Spring athletics:

- Steve Hawkins -Track
- Vanessa Helgeland -Track
- Scott Bebee -Modified Softball
- Mike Cornell -Modified Softball
- Cory McCaffery -Baseball

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- Approval of the Jasper-Troupsburg CSD Professional Development Plan for 2015-2020.

Resolution:

Based upon the recommendation of the Superintendent of Schools, be it resolved that the Board of Education approves the Jasper-Troupsburg CSD Professional Development Plan for 2015-2020.

The vote was 6-yes, 0-no.

DISCUSSION ITEMS:

ADMINISTRATIVE REPORTS:

- Ms. Herold thanked the members of the Board of Education for touring the building on February 15th and Jodi VanGorden for meeting with teachers on February 16th to discuss the use of Thinking MAPS. During Team meetings on February 28th the elementary teachers discussed the use of previously released NYS Math and ELA tests as formative assessments. Preparation for the March 9th Superintendent's Conference Day are underway. The annual elementary magazine sales kicked off on March 2nd. Profits from this fundraiser are used to provide field trips for our students and to assist in supporting purchases of items requested of our Elementary Student Council. The elementary will travel to the high school on March 8th for a special drama club performance of *High School Musical*. The Jazz Band will perform at the March 16th morning program. The Regional Spelling Bee will be held in Corning on March 17th with Cayden Lawson and Jared Ainsworth representing Jasper-Troupsburg.
- Ms. McKenna gave the Board a Jasper-Troupsburg CSD Reserve Plan. She also gave them copies of the fund balance projection and the updated 2018-19 budget.

REVIEW OF OLD ITEMS OR ITEMS TO ADD:

- Capital Project update –Subsurface investigation report for new fuel island
- Technology Update-Mr. Mead will get an inventory from Erie 1. Technology committee needs to meet to see what the district's technology needs are.
- Second run of Budget for 2018-19
- Quotes for tractor of Jasper building
- Board would like a Building & Grounds report from Patti Gross at the next meeting

PUBLIC FOLLOW-UP- None

A motion was made by Jodi VanGorden seconded by Lisa Tracy and carried to leave the regular meeting and go into executive session for CPSE, CSE, and 504 recommendations at 7:10 pm.

The vote was 6-yes, 0-no.

A motion was made by Keith Kraus seconded by Lisa Tracy and carried to leave the executive session for CPSE, CSE and 504 recommendations and return to the regular meeting at 7:11 pm.

The vote was 6-yes, 0-no.

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A motion was made by Chad Groff seconded by Jodi VanGorden and carried to leave the regular meeting and go into a Proposed Executive session, Subject to Board Approval for Personnel and Negotiations to Discuss the Employment History of Specific Personnel for Matters Leading to the Appointment, Employment, Dismissal and/or Removal of Specific Personnel at 7:11 pm.
The vote was 6-yes, 0-no.

A motion was made by Jodi VanGorden seconded by Keith Kraus and carried to leave the Proposed Executive session, Subject to Board Approval for Personnel and Negotiations to Discuss the Employment History of Specific Personnel for Matters Leading to the Appointment, Employment, Dismissal and/or Removal of Specific Personnel and go back into the regular meeting at 7:49 pm.
The vote was 6-yes, 0-no.

A motion was made by Keith Kraus seconded by Robert Lemay and carried to adjourn the meeting at 7:49 pm.
The vote was 6-yes, 0-no.

Respectfully Submitted,

Melinda S Morgan

*Melinda S. Morgan
District Clerk*