

**JASPER-TROUPSBURG CENTRAL SCHOOL DISTRICT**

**2661 State Route 248**

**Jasper, NY 14855**

**Phone: 607-792-3690**

**Fax: 607-792-3749**

*School Records Request*

**School:** \_\_\_\_\_

**Address:** \_\_\_\_\_

\_\_\_\_\_

**Phone:** \_\_\_\_\_

**Fax:** \_\_\_\_\_

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**Student Name(s):**

**DOB:**

**Grade:**

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**Please forward the following student records via email or fax:**

\*Last Report Card

\*Progress Reports

\*High School Student Schedule

\*Transcripts

\*Exit Grades

\*Science Labs

\*Standardized Test Scores/Records

\*Immunization Records

\*Health Records

\*Possible 504/IEP Records

\*Attendance Records

\*Disciplinary Records

Under 34CFR99.31(a)2) (FERPA), parental consent is not required prior to disclosure when the disclosure is to officials at another school or school system where the student seeks or intends to enroll, or where the student is already enrolled if related to the student's enrollment or transfer.

**Attention to:**

**Jeanne Stone - Registrar**

**Email: [JStone@jtcsd.org](mailto:JStone@jtcsd.org)**

**Phone: 607-792-3500 Fax: 607-792-3769**