

Jasper-Troupsburg Central School District
3769 State Rt 417
Jasper, NY 14855
Phone-607-792-3690
Fax-607-792-3749

School Records Request

School _____

Address: _____

Phone: _____

Fax: _____

Student Name(s):	Date of Birth	Grade
_____	_____	_____
_____	_____	_____
_____	_____	_____

Information to be released should be emailed to lbarber@jtcsd.org or faxed to 607-792-3749-attention Lorraine Barber.

Please forward the following records for the above named student(s) in order to provide the proper placement:

- Transcript/Grade Report: Include exit grades and science labs
- Standardized Test Records/Scores
- Immunization/Health Records/Most recent physical
- Attendance Records
- Discipline Records
- Psychological Reports
- IEP/504 Accommodation Plan/Functional Behavior Assessment/ Behavioral Intervention Plan

Signature _____ Title _____ Date _____